

# **FAITH, HOPE AND LOVE GLOBAL MINISTRIES**

## **POLICY REGARDING CONFLICTS OF INTEREST AND DISCHARGE OF DUTIES FOR DIRECTORS AND OFFICERS**

### **1. Purpose.**

The purpose of this policy is to protect the interest of Faith, Hope and Love Global Ministries (“FHLGM”) when it is contemplating entering into a transaction or arrangement that might benefit the private interest of a director or officer of FHLGM. This policy is intended to supplement, but not replace any applicable state laws governing conflicts of interest applicable to nonprofit and charitable corporations.

### **2. Definitions.**

#### **A. Interested Person.**

A director or officer of FHLGM who has a direct or indirect Financial Interest, as defined below, is an Interested Person.

#### **B. Financial Interest.**

A person has a Financial Interest if the person has, directly or indirectly, through business, investment, or his or her immediate family:

1. an ownership or investment interest in any entity with which FHLGM has a transaction or arrangement;
2. a compensation arrangement with FHLGM (other than for services as a director, officer or employee) or with any entity or individual with which FHLGM has a transaction or arrangement; or
3. a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which FHLGM is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are substantial in nature. A Financial Interest is not necessarily a conflict of interest. A person who has a Financial Interest may have a conflict of interest only if the appropriate Board or committee decides that a conflict of interest exists.

### **3. Discharge of Duties.**

It is the responsibility of each director and officer of FHLGM to discharge his or her duties as director or officer in good faith, in a manner the person reasonably believes to be in the best interests of FHLGM, and with the care an ordinarily prudent person in a like position would exercise under similar circumstances.

### **4. Conflicts Procedure.**

#### **A. Duty to Disclose.**

In connection with any actual or possible conflicts of interest, an Interested Person must disclose the existence of his or her Financial Interest and be given the opportunity to

disclose all material facts relating to his or her Financial Interest to the directors or members of committees with Board-delegated powers considering the proposed transaction or arrangement.

**B. Determining Whether a Conflict of Interest Exists.**

After disclosure of the Financial Interest and all material facts, and after any discussion with the Interested Person, the Interested Person must leave the Board (or committee) meeting while the Financial Interest is discussed and voted upon. The remaining Board (or committee) members shall decide if a conflict of interest exists.

**C. Procedures for Addressing Conflict of Interest.**

1. An Interested Person may make a presentation at the Board or committee meeting regarding the proposed transaction or arrangement, but after such presentation, the Interested Person shall leave the meeting during the discussion of, and the vote on, the proposed transaction or arrangement that result in the conflict of interest.
2. The chairperson of the Board (or committee) shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
3. After exercising due diligence, the Board (or committee) shall determine whether FHLGM can obtain a more advantageous transaction or arrangement with reasonable efforts from a person or entity that would not give rise to a conflict of interest.
4. If a more advantageous transaction or arrangement is not reasonably attainable under the circumstances that would not give rise to a conflict of interest, the Board (or committee) shall determine by a majority vote of the disinterested directors (or committee members), whether the transaction or arrangement is in FHLGM's best interest and for its own benefit and whether the transaction is fair and reasonable to FHLGM and shall make its decision as to whether to enter into the transaction or arrangement in conformity with such determination.

**5. Violations.**

**A. Procedure.**

If the Board (or committee) has reasonable cause to believe that a person subject to this policy has failed to disclose actual or possible conflicts of interest or failed to discharge his or her duties in accordance with Article 3, it shall inform the person of the basis for such belief and afford the person an opportunity to explain the alleged failure.

**B. Action.**

If, after hearing the response of the person and making such further investigation as may be warranted in the circumstances, the Board (or committee) determines that the person has, in fact, failed to discharge his or her duties in accordance with this policy or to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

**6. Records of Proceedings.**

The minutes of meetings of the Board (or committee) shall contain:

- A. The names of the persons who disclosed or otherwise were found to have a Financial Interest in connection with an actual or possible conflict interest, the nature of the Financial Interest, any action taken to determine whether a conflict of interest was present and the Board's (or committee's) decision as to whether a conflict of interest in fact existed.
- B. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussions, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection therewith.

**7. Conflicts of Interest.**

Each director and officer shall complete and sign a Conflicts of Interest Policy Annual Statement at the time of his or her initial election or appointment and annually thereafter, the current form of which is attached hereto as Exhibit A.

## **EXHIBIT A**

### **CONFLICTS OF INTEREST POLICY ANNUAL STATEMENT**

The undersigned, being a director or officer of Faith, Hope and Love Global Ministries ("FHLGM"), hereby acknowledges the following:

1. I have received a copy of FHLGM's Policy Regarding Conflicts of Interest and Discharge of Duties for Directors and Officers (the "Policy").
2. I have read and understand the Policy.
3. I agree to comply with the Policy.
4. I understand that the Policy applies to all directors and officers of FHLGM.
5. I understand that FHLGM is a charitable organization and that in order to maintain its federal tax exemption, it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.
6. The following information concerning conflicts and potential conflicts is true, correct and complete to the best of my knowledge:

A. I serve or represent FHLGM in the following capacity or capacities:

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B. I am a director, officer, employee or legal representative, or I have a material financial or beneficial interest in the following organizations which may have a conflict of interest with FHLGM:

Organization:

Title:

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C. I am not involved in any activity or transaction, nor am I a party to a contract involving interest which could be found to be adverse to FHLGM except for the following:

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D. I am not pursuing any business opportunities which might adversely affect FHLGM except for the following:

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E. I bring to your attention the following potential conflicts of interest in addition to those, if any, disclosed in B, C, and D above: (If none, insert "None.")

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Dated: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

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Signature